



ADOLPHUS ELEMENTARY SCHOOL PTO

7910 Winston Ranch Pkwy
Richmond, TX 77406

ADOLPHUS ELEMENTARY PTO Minutes of PTO General Meeting

DATE: October 7th, 2019

LOCATION: Adolphus Elementary

PRESENT:

Lettie Brown - President
Kristi Falkenhagen – Vice President
Heather Owens – Treasurer
Rebecca Keasler – Secretary
Erika Walker - Volunteer Coordinator
Nicole Tindall – Membership Coordinator
Kristyn Belter, Gwen Kalkomey - Historians

Meeting called to order by President Lettie Brown at 6:30 p.m.

AGENDA ITEMS

1. Welcome and Introductions
 - a. PTO board introduced themselves
 - b. Welcome to parents and speakers
2. Approval of Minutes/Board Votes
 - a. Rebecca presented the board votes since the end of last school year
3. President Report - Amendment of Bylaws
 - a. Mentioned working on
 - b. Amendment of bylaws
 - c. Change to only vote in presence or by email, no longer by phone
 - d. New board members will be voted on in the May meeting, not spring meeting
 - e. Nominating committee will be formed by March meeting, and in April meeting, nominating committee will list those that are nominated, voting will open immediately after
 - f. Previously had 7 board members, majority was 4 people, majority is now 5 because we have 9 members
 - g. Nicole seconded motion to change bylaws, was approved
4. Vice President Report - Color Run
 - a. Fun Run on 10/19/2019

- b. 285 registrants so far, \$6,120 in registration
- c. \$8650 in sponsorship money
- d. Will have sound system, tables for vendors, working on confirming food truck, medals for kids
- e. Shirt order has been placed
- f. Working on packets next week, may possibly use volunteers to do that next week
- g. Packet pick-up will be Thursday and Friday 10/17&10/18, times TBD
- h. Goal for Color Run was to make \$5,000, we have already made over \$14,000, trying to keep costs low so we can profit over \$10,000

5. Treasurer Report

- a. \$33,350.27 Checking
- b. \$10,001.31 Savings
- c. Heather reminded teachers about consumables request, PTO will fund these. Each teacher has \$100 per semester to spend

6. Membership Coordinator Report

- a. \$13,665 in memberships so far this year
- b. Still encouraging people to join
- c. 37% of the school are members
- d. Merchandise – September order came in and was sent home this week

7. Volunteer Coordinator Report

- a. Erika has sent out sign-ups for volunteer opportunities
- b. Volunteer opportunities coming up
 - i. Need people to cut laminating on Wednesdays
 - ii. Selling Smencils
 - iii. Counting Box Tops on 10/10
 - iv. Color Run
 - v. Book Fair (starting on 10/21)
 - vi. FaBOOlous Bash decorations
 - vii. Field Day, Thanksgiving theme
 - viii. Need room parent for Ms. Diamond, Kristi Falkenhagen volunteered

8. Historians' Report

- a. Prepping for yearbook, will take pictures at Color Run coming up
- b. Completed the cover, super hero theme
- c. Reminded about the app that parents can upload pictures to be used in yearbook, called Image share

9. Principal Report

- a. Ms. Almendarez present and gave school update, school going well
- b. Thanked PTO for beginning of school lunch and volunteers

10. Old Business

- a. Laptops and iPads
 - i. Still have not arrived, even though check was cashed in June

- ii. Amanda has been working on this and it is a district issue (they have to release the funds to the school to be used). Amanda will place the order as soon as the funds are released
- iii. Issue brought up about bandwidth, Ms. Almendarez also mentioned iready program that assesses student progress in reading & math that is being used now

11. New Business

- a. Goal of outdoor classroom
- b. Ms. Boarman suggested that we look at Hubenak's outdoor classroom, and beginning the process of obtaining quotes from vendors

12. Announcements/Discussions

- a. Guest speaker tonight is the FBCSO to speak about child safety tips

Next meeting: Tuesday, November 12, 2019, at 6:30 pm in the Library

Meeting adjourned at approximately 7:30 p.m.

These minutes were approved by the Adolphus Elementary School PTO Board Members.



Rebecca Keasler, Secretary



Date